App. F IX-4

1927-8 (mL)

File No. 214-27

Previous References

Serial Nos. 1, 2 & 3

Later References

General and Revenue Secretariat.

Serial Nos. Three

Part B for March 1928

SUBJECT

Mode of Correspondence by the Heads of Departments and subordinates with the Municipal Commissioner Bangalore City

3 L 5388-5414/mL 214-27-3 dt 10/12-3-28
Official memorandum
Prescribing Certain rules for
with regard to the issue
To 1 Secretaries to Govt.
2 Secretariat Officers
3 Branches of G.R.S

Recd 1
17-3-28

General and Revenue Secretariat. File No. 214 of 1927

Serial No	
1	To Letter no L 8155 dy 1-12-27 to the Chief Secy, Govt of ... To State Govt Enclosures have been issued to various Govt all Communications from Govt are addressed to the Chief Secy Govt not the President.
2	Office memo No. L 8158 dy 1-12-27 to the Head Officers & Heads of Depts Regarding Govt all Communications should be addressed to the Chief Secy Govt not to the President of the Council, copies having however also sent to the Chief Secy Govt in larger Depts and that the Heads of Branches & Sections should see that this procedure is not violated
J[illegible]	
P W D	To Letter No 136 dy 14/2/28 from the Chief Engr Bangalore ack requesting that all Heads of Depts and Subordinate offices may be informed that Communications from them to the Municipality must be addressed only direct to the

NOTE—Contd sheet

379-36 App F III—2]

General and Revenue Secretariat. File No 214 of 1927

Serial No.

the Commissioner and not through the President

Submitted for formal and ordered

Thanks Engg It is clear that the O M dy 1 12 27 applied to Correspondence between the Mahal and the Govt

Ch 16/2 From the way the memo is construed and communicated by the Supdg Engineer to the Exe Engr Banedi it seems desirable to issue a circular letter making the point clear, if approved one will be put up

N 617/2

Draft Enclosed - Noted Dewan Peishkar

N 618/2

(Charles) 21/2

OFFICE SECRETARIAT 22 FEB 1928

OFFICE OF THE TRIBE HONORARY COUNCIL 1 MAR 1928 No. 2412

DEWAN'S OFFICE received on 6 - MAR. 1928 No. 5519

Other Members) 29/2

CSB BPS

Dewan) 3/3

WD Gen—[illegible]—50,000—21-5-27

Draft issued 8/3

App I III—2]

General and Revenue Secretariat. | Pol. File No. 24 of 192 7

Serial No.	
3	d 5388 dt 12/1/28 The Secretaries to Govt Issues: ...
B	

WD 6324—2725—50,000—24-5-27

D O 110/27-28 (Se-1)

CITY MUNICIPAL OFFICE
BANGALORE
Dated 25th Novr. 1927

DNo 2544 55
29/11

My dear Sir

I enclose for perusal a communication received from the Law Department of the Secretariat It will be seen that the letter is addressed to the President, City Municipal Council, Bangalore by the Government of Mysore, though Section 24(3) of the Municipal Regulation prescribes certain procedure to be observed in addressing communications

Please return the enclosed after perusal

Yours sincerely,

N Madhava Rao, Esq, B A, B L
Chief Secretary to the Government of
His Highness the Maharaja of Mysore,
Bangalore

2 drafts Submd
25/11/27

No L 3155/Jud 214-27-1

D/1-12-27/Encl

My dear Sir,

Your D O letter No 110 d 25th instant Instructions have been issued to ensure that all communications from Govt are addressed to the Commissioner through the President

The enclosure received with your letter is also returned herewith

Yours Sincerely

N V

I Govinda Rao Esqr
Comm' B C M

2

No-L3156/ BL 214-27-2

D/ 1-12-27

O M

Instances have come to notice in which Communications to the Bangalore City Municipal Council are not addressed in the prescribed form

All correspondence must be addressed to the Commissioner through the President of the Council, the Heads of Branches and Sections should see that this procedure is not violated

Copies being however also sent to the Commr direct in urgent cases

B O

Chief Secy to Govt.

[The Secretariat Officers a

]

L 3157-65

Copies to Secretaries to Govt for information

D. O 136/27-28 (Ec 2)

379 L / 15-2-28

3

City Municipal Office,
Bangalore

Dated 13th/14 February 28

Dear Sir,

With reference to your D.O No L 3155/M1 214-27-1 dated 1st December 1927, stating that instructions have been issued to ensure that all communications from Government are addressed to the Commissioner through the President, I write to state that it is clear that this applies only to Communications from Government and not to Communications from other heads of Departments and subordinate offices These have to address directly to the Municipal Commissioner only and not through the President An instance has occurred in which the Assistant Engineer, No 1 Sub Division, Bangalore has addressed a communication to me through the President and when it was returned to him, he sends me a copy of Government --- Official Memorandum No L 3156/M1 214-27-2 dated 1st December 1927 Copies of his letter No M & T 147 dated 2nd -- February 1928 and of its enclosure (Government Official Memorandum) are enclosed It will be seen from these that the -- instructions issued by Government refer only to the Secretariat and not to other offices I request that this misapprehension may be kindly removed and all heads of Departments and subordinate Offices informed that communications from them to the Municipality must be addressed only direct to the Commissioner and not through the President

Yours sincerely,
K Boorandadoss

N Madhava Rao, Esq, B A, B L,
Chief Secretary to the Government of
His Highness the Maharaja of Mysore,
Bangalore

1927 - 28

4

From

The Assistant Engineer,
No 1 Sub Division,
B a n g a l o r e

To

The Municipal Commissioner
Bangalore City Municipality

(Through the President City Municipal Council
B a n g a l o r e)

No Mis T 147/Encl 1 G O. Copy,
1 letter

Dated 2-2-28

S i r,

In enclosing herewith copy of official Memorandum No L 3156/M1 214-27-2 dated 1st December 1927, received from the Government of H H the Maharaja of Mysore General and Revenue Secretariat I have the honor to re-forward herewith my office No Mis T 144/27-1-28 addressed to you -- through the President of the City Municipal Council Bangalore and to request you to kindly expedite the handing over of the old materials referred to therein to enable me to complete the wall of forming the Yelahanka Circle

I have the honour to be,
S i r,
Your most obedient servant,

Sd K D Joshi
Assistant Engineer,
No 1 Sub Division
31-1-28

"C o p y"

M Rowson
for M C Cumming
14-2-28

5

Government of H H the Maharaja of Mysore,

General and Revenue Secretariat

No L 3156/M1 814-27-2 dated Bangalore, the 1st December 1927

OFFICIAL MEMORANDUM

Instances have come to notice in which communications to the Bangalore City Municipal Council are not addressed in the prescribed form

All correspondence must be addressed to the Municipal Commissioner, through the President of the Council copies being however also sent to the Municipal Commissioner direct in urgent cases The heads of branches and Sections should see that this procedure is not violated

By Order

Sd N Madhava Rao,
Chief Secretary to Govt

No 129, dated Mysore the 12/13th January 1928

Copy of the above forwarded to the Executive Engineer, -- Bangalore Division for information

Sd S Srinivasa Iyer,
Superintending Engineer,
Mysore Circle

No 971/16-17-1-28

Copy to the Sub Division Officer No I Sub Division for information

Sd P W Scaldwell
Ex Engineer
Bangalore Dn

"Copy"

Mohammadan Rd
for ML Camp
4.2.28

SM

5414
5888-41/ me 214-27-3
By 10/12-3-1928

6

Official Memorandum

M

It is observed that the scope of the instructions issued to the several Secretariats in O M No L.3156/M1 214-27, dated the 1st December 1927 in regard to the mode of correspondence with the Municipal Commissioner, Bangalore City, has not been clearly understood This circular was intended to draw attention to the procedure laid down by the Municipal Regulation regarding correspondence between the Secretaries to Govt and the Municipal Council This procedure does not apply to Heads of Departments and other subordinate officers, who should address the Municipal Commissioner direct when there is any occasion for them to correspond with the Municipality

By order,

pcu

Chief Secretary to Govt

To

The Secretaries to Government for information

Copies to Secretariat Officers and Branches

MRN

7

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE,

General and Revenue Secretariat,

No. L. [illegible]

Dated Bangalore, [illegible] 193

12

[illegible]

It is observed that the scope of the instructions issued to the several Secretariats in Official Memorandum No. L. [illegible] dated, the 1st December 1937 in regard to the mode of correspondence with the Municipal Commissioners, Bangalore City, has not been clearly understood. This circular was intended to draw attention to the procedure laid down by the Municipal Regulation regarding correspondence between Government and the Municipal Council. This procedure does not apply to Heads of Departments and other subordinate officers, who should address the Municipal Commissioner direct, when there is any occasion for them to correspond with the Municipality.

By Order,

Asst. Secy. to Government.

To

The Commissioner to Government for information.

[illegible]